Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

Part – A

Data of the Institution
(data may be captured from IIQA)

1. Name of the Institution: Salesian College

- Name of the Head of the institution :   Fr. Prof. George Thadathil

- Designation: Principal

- Does the institution function from own campus: YES

- Phone no./Alternate phone no.:   0353-2545622

- Mobile no.:   9434045539

- **Registered e-mail:**   principal@salesiancollege.net

  - Alternate e-mail :   geothadathil@yahoo.com.au

  - Address 1   : Salesian College Sonada Campus, P.O. Sonada, Pin – 734 209, Dist. Darjeeling, West Bengal, INDIA

  - Address 2   : Salesian College Siliguri Campus, Don Bosco Connector Road, Post Box No.:-73, Siliguri, West Bengal - 734001, INDIA

  - City/Town   :   Sonada, Siliguri

  - State/UT   :   West Bengal

  - Pin Code   : 734209, 734001

2. Institutional status:
- Affiliated / Constituent: **Affiliated**
- Type of Institution: Co-education/Men/Women : **Co - Education**
- Location : Rural/Semi-urban/Urban: **Semi Urban & Urban**
- Financial Status: Grants-in aid/ UGC 2(f) and 12 (B)/ Self financing
  (please specify): **Partly aided and UGC 2(f) and 12(B)**
- Name of the Affiliating University: **University of North Bengal**

- Name of the IQAC Co-ordinator :   **Fr. Dr. Mathew Pulingathil**
- Phone no. :   0353-2545622

  Alternate phone no.   -   0353-2545627

- Mobile: 9434046696

- IQAC e-mail address: IQAC@salesiancollege.net

- Alternate Email address: salesiancollegesonada@gmail.com

3. Website address: www.salesiancollege.in

Web-link of the AQAR: (Previous Academic Year):
http://www.salesiancollege.in/DOCS/AQAR/AQAR2016-17.pdf

4. Whether Academic Calendar prepared during the year? Yes/No.....,   YES

if yes, whether it is uploaded in the Institutional website: YES

Weblink: http://www.salesiancollege.in/Calender_of_the_Month.html

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1st	C++	-	2004	from:2004 to: 2009
2nd	A	3.16	2012	from:2012 to: 2017
3rd				from: to:
4th				from: to:
5th				from: to:

6. Date of Establishment of IQAC: 22/12/2014

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
Regular meeting of Quality Assurance Cell (IQAC)	10.9.2018 2 hours 18.5. 2018, 2 hours 31.3.2017, 2 hours	16 15 21
Timely submission of AQAR	Yes	-
Regular academic and Administrative audit is conducted	-	
Participated in NIRF	2017	-

Note: Some Quality Assurance initiatives of the institution are:
    (Indicative list)

- *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements*
- *Academic Administrative Audit (AAA) conducted and its follow up action*
- *Participation in NIRF*
- *ISO Certification*
- *NBA etc.*
- *Any other Quality Audit*

8. Provide the list of funds by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Department of Sports	Sports Infrastructure Development	WB Youth Development Dept.	2018 , 1 year	10000

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: YES

IQAC has been revised as per revised accreditation framework, published by NAAC November 2017

10. No. of IQAC meetings held during the year: 3

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.   YES
  http://www.salesiancollege.in/iqac.html#meetings

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?   YES

If yes, mention the amount: INR 7,76,039/-   Year: 2017

12. Significant contributions made by IQAC during the current year (maximum five bullets)

    * Value education course syllabus was developed by IQAC.

    * Introduction of new PG courses in English, Psychology and Education.

    * Distribution of innovations in different days in a year.

    * Decision to build multi-purpose hall (Paviotti Hall) in Siliguri Campus.

    * Decision to go for third cycle accreditation in the new online format.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. IQAC has been revised as per revised accreditation framework,	Monthly submission and monitoring and generation of API

Published by NAAC Nov.2017	
2. Using Google Sheet for storing Student Marks and Attendance	Printed and online information to parents
3. Providing awareness and sensitization programmes through radio	Publicity for student intake

14. Whether the AQAR was placed before statutory body?   YES

Name of the statutory body: College Co-ordinating Council, Governing Body and Campus Coordinators
Date of meeting(s): 24 August 2018 & 2 October 2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?
Yes/No: YES   **Date:** 9-12 June 2018

16. Whether institutional data submitted to AISHE: Yes/No: YES

Year: 2017   Date of Submission: 10 February 2018

17. Does the Institution have Management Information System?   YES

If yes, give a brief description and a list of modules currently operational. (Maximum 500 words)

During the Year 12-13, 13-14 it was developed in House. 14-15, 15-16 & 16-17 the college used E-paathsala system. Again, in 17-18 it was partially developed in house and new modules are still being added in the current session. The admission process for all Part I is done online. The library system is integrated between the two campuses. The websites act as an archiver for all events and news accomplished and announced during the year. The parents are intimated through SMS service as and when need arises. The Departmental Heads personally calls through the college landline/mobile phones when the need arises to appraise the parents about their wards.

Formal letters are always sent to the parents for Parents-Teachers-Students Meetings and Educative Pastoral Community Council Meetings.

Wide publicity is given the admission process carried out by means of print and electronic media, the rule and regulations are provided to the prospective students through college prospectus and website. The admission process is systematically administered and is transparent. The college also organizes Student-Parent-Teacher meet to get feedback on college functioning and other aspects.
The development work of the college is supervised by the Management, such work includes extension of building, providing additional facilities, introduction of new courses, inclusion of new faculty, employing visiting lecturers, etc. Funds are allocated / grants are applied for as per UGC schemes for the building/development projects of the college. Income/expenditures are closely monitored by the Bursar and Accountant and overseen by the Principal. Judicious expenditure of funds involving proper procedure for purchases by the Purchase Committee with regular audit (Internal and external) of the budget indicates transparency in financial affairs. These activities are being made to known to faculty members during staff meeting and parents teachers meeting.

CRITERION I – CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum delivery is communicated through Handbook and Calendar, College's Official Website, Prospectus, Community Radio, Repeated reminders during Morning assembly, Web Lectures and through Displays at the prominent places inside the college campus. Also during the Orientation programme the first year students of the college are well instructed about the curriculum and its delivery. Following are the measures taken by the institution for effective implementation of the curriculum – Annual Plan, Departmental Plan, Teaching Plan, Lesson Plan/Course Plan, Work Diary, Unitization Report, Handbook and Calendar. Syllabus book is made available to the students in the beginning of the academic session and objectives and expected outcome are well explained during the orientation programme. In order to ensure effective curriculum delivery and transaction, the college maintains Unitization Reports, Work Diaries, and a fully functional Examination Committee consisting representatives from every department of the college, which fixes the Examination Dates. We follow the Continuous Internal Assessment system of evaluation comprising Monthly Tests, Semester and Selection Exams and Report Card, Attendance record and Behaviour Assessments. Keeping in mind the impact of Extra-Curricular Activities, the college induces discussions during departmental meetings with both faculty and students. The college/departments also fix its/their annual course plan including non-classroom activities, practical studies, student exchange programmes, field trips, internships, problem solving activities etc. For effective operationalization of the curriculum, the college arranges Industrial visits and internships programs for the students and organizes Career fair. Also operational is the Placement cell which actively helps the students in better exploration of the job market. As part of the Communicative English course in the Career Oriented Program (COP) and Sociology (Hons) course; students practice teaching and students of computer science and applications conduct awareness programme and computer literacy programme in few government schools which is an added benefit towards their growth and learning. Students of Travel and Tourism Management course (COP) undertake internships and mini projects. Research workshops, seminars, group discussions are regularly held by and for the students. A fully functional community radio also acts as liaison with the external agencies. The college/departments maintain its/their question banks. Keeping the tech savvy students in mind, the departments also administer groups in social networking and messaging apps. The weaker students get special attention with remedial and extra coaching classes. The College ensures that the objectives of the curriculum are achieved by creating Report Cards of the students and periodically arranging Parent Teacher Student Meetings for better transparency and understanding. The college has an active EPCC (Educative Pastoral Community Council) which earnestly works towards the betterment of the students. The methods used to analyse the achievement of objectives are Monthly Unitization Reports, Staff Meeting on regular basis, Weekly reports by the Heads of the Departments, Weekly Departmental Meeting and Feedback from stake holders.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
- -	- -	- -	- -	- -

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
Philosophy Honours	2017	Certificate course in Community Radio	2017

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	**UG**	**PG**	Date of implementation of CBCS / Elective Course System	**UG**	**PG**
BBA & BCA, MA English	**Y**	**Y**	**1ˢᵗ July 2017**	**Y**	**Y**
Already adopted (mention the year) **2018**					

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate:	**Diploma Courses:**
No of Students:	513	56

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
Value Education	1.7.2018	569

1.3.2 Field Projects / Internships under taken during the year:

Project/Programme Title	No. of students enrolled for Field Projects / Internships
EVS Trip Dudhia (B.Com and B.A Students)	17
Field Trip to Tea estate of Dheklapara	15
Field Trip to Gorubathan	50
NSS Field Trip to Packing Industry to Fulbari	19
B.A. Field Trip to Dooars	13
BBA Visit to Hindustan Coca-Cola Beverage Pvt. Ltd. Raninagar	40
Peak Chemical Industry	12
Paper Industry	35
C.G. Company WaiWai Factory – Rangpo	80
Dept. of Mathematics Study Tour to University of Hyderabad	17
BA Field trip to Dooars	13
Dept. of Mathematics field trip to Hyderabad	17
BBA Study tour to Hyderabad and Visakhapattanam	40
Dept. of Education Project Work, Sonada, Darjeeling	22
Dept. of Sociology-Project Work	17
ENVS- Project Work	151
BBA- Study Tour	05
BBA Internship-Big Bazaar, Darjeeling	02
BBA-Internship-Kurseong, Makai Bari Tea Estate	01
BBA-Internship-Kolkata (West Bengal livestock Development Corporation Ltd.)	01
Dept. of Sociology Study Tour to Bhutan	17
NSS CAMP- TIEEDI, 8ᵗʰ Mile, Sonada	13

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	Yes	Yes	Yes

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

The college achieves the challenge by incorporating meetings and gets together through various permanent and temporary bodies of the institution at certain frequencies. From the management to every staff members at various levels along with

its public, actively engage themselves to collect feedbacks from one another, also informing the latest developments in their arena. The feedbacks and the information are then passed along through certain pipeline, ultimately reaching the highest concerned division.

Firstly, the college maintains, without fail, weekly meetings of various faculty members every Friday, convened by the Vice Principal of the campus; Faculty of Arts, Science and Commerce, separately. This includes feedback and observations from the members of the faculty or the Vice Principal himself, as well as weekly updates in respect to discipline, teaching learning challenges, co-curricular activities, achievements and accolades, upcoming seminars and conferences and other issues, if any. Often, hand-outs on measures or suggestions to be implemented are offered. **Secondly**, the Vice Principal arranges for Bi-Monthly meetings with the Student Council Heads and its members and takes up their suggestions at monthly faculty meeting. The outcomes of both the meetings are then discussed with the Heads of the various departments at the **third** stage.

The meeting with the department heads mostly concerns with preventive measures against negative feedbacks. Upcoming exam schedule, attendance issues, planning of various activities, guidelines for the department teachers and students for some particular occasion etc. are the parts of discussion of this meeting. The feedback and suggestions and advices are archived to be passed on to the next level of gathering.

Fourthly, the college upholds monthly meeting with the faculty members, where minutes of all the meetings held during the past month is presented. This meeting serves as a platform to exchange feedbacks across the different departments of the college, generating a scope to strengthen every facet of the establishment. The monthly meeting with the faculty members is convened by the Principal and the Rector of the college in order to understand the challenges and to maintain hassle free clarity between the beneficiaries.

The college also maintains Core Council Meeting and College Coordination Council Meetings, which are the permanent bodies of the college, including members from the management and some Seniors teachers of the college. The minutes of the previous meetings are presented and measures are taken to advance the fluidity and functionality of the administration. These meetings also discuss the feedback obtained at various levels of the college and decide on the future strategies. These meetings are organized thrice a year prior to the General Body Meeting and if other emergencies arise.

The GBM is again a permanent body of the college with the principal, members from the management, Faculty, Coordinators of the college and the representatives from other stake holders. The meeting chiefly focuses on the feedback and achievements of the college during the past year and formulates future possibilities for growth and development. Keeping in mind, the mission and vision of the college. This meeting provide the impetus for the routine functioning of college.

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1. 1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
B.A. General	220	134	124
English Hon	110	84	76
Geography Hon	30	29	29
Education Hon	66	38	36
Pol Sc Hon	60	56	52
Psychology Hon	30	29	27
Mass Com & Journalism Hon	40	29	24
Sociology Hon	60	48	43
History Hon	110	60	56
B.Com General	220	75	67

Accountancy Hon	110	63	60
Management Hon	110	65	53
Finance Hon	60	41	33
Computer Sc. Hon	33	-	-
Mathematics Hon	28	37	10
Physics Gen	20	16	15
Bachelor in Business Application	40	52	40
Bachelor in Computer Application	40	43	22
M.A English	20	-	-

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017-2018	1617	6	100	3	3

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT *(LMS, e-Resources)*	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
100	45	18	18	3	21

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

❖ The Institution follows a tutorial system. A batch of 20-30 students is allotted to a mentor who closely monitors the academic progress of his/her wards. The mentors keep track of the performance of the students. The mentor-mentee relationship goes beyond the realm of only curriculum and syllabus and also encompasses the personal lives of the students. Through feedback from various faculties, it is understood that this process helps in alleviation of many problems of the students both inside and outside the classroom. Every student is mentored almost every day on various topics through personal interest shown in their welfare.

❖ The college has an actively functioning Counselling Centre which is headed by the Rector of the college and the Department of Psychology which offers counselling to the students from time to time.

❖ The Department of Value Education also provides systematic value education classes (weekly one hour) to every batch of students. The encouragement given to students to participate in Co-curricular and Extra-Curricular events is part of the process of mentoring. The students need a support and opportunity which is provided through the Clubs and Departmental activities followed up the Faculty assigned to the tasks.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
1356	**78**	**1:21(SCSC) + 1:6 (SCS)**

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
78	**54**	**24**	**29**	**6**

2.4.2 Honours and recognitions received by teachers
(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. George Thadathil	Principal & Professor	Nomination as President, All India Association of Christian Higher Education (AIACHE)
2017	Dr. Moushaki Ray	Assistant Professor	Best paper award by Global Development Network for the Paper "Credit, Constraints, Fragmentation and Inter-Firm Transactions" (ISSN 1608-1625) Routledge

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year:

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
B.A. General	BA Gen	Year	30.5.18	31.8.18
English Honours	ENGH	Year	30.5.18	31.8.18
Geography Honours	GEOH	Year	30.5.18	31.8.18
Education Honours	EDCH	Year	30.5.18	31.8.18
Political Science Honours	PLSH	Year	30.5.18	31.8.18
Psychology Honours	PSYH	Year	30.5.18	31.8.18
Mass Communication & Journalism Honours	MCJH	Year	30.5.18	31.8.18
Sociology Honours	SOCH	Year	30.5.18	31.8.18

History Honours	HISH	Year	30.5.18	31.8.18
Philosophy Honours	PHIH	Year	30.5.18	31.8.18
B.Com General	B.COM GEN	Year	30.5.18	31.8.18
Accountancy Honours	ACNH	Year	30.5.18	31.8.18
Management Honours	MNAH	Year	30.5.18	31.8.18
Finance Honours	FINH	Year	30.5.18	31.8.18
Computer Science Honours	CMSH	Year	30.5.18	31.8.18
Mathematics Honours	MTMH	Year	30.5.18	31.8.18
Physics General	PHSH	Year	30.5.18	31.8.18
Bachelor in Business Administration	BBA	Semester	16.1.18	22.3.18
Bachelor in Computer Application	BCA	Semester	16.1.18	22.3.18
M.A English	MAENG	Semester	26.7.18	29.8.18

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college regularly conducts various internal evaluations throughout the academic year. For continuous internal evaluation the college has made the following reforms:

1. Qualifying exam which is conducted a month after the admission is completed to test the students ability. The qualifying exam has been renamed as Post Selection Aptitude Test and has been implemented more thoroughly through stricter revisions.

2. Monthly tests were given to the students as a means to check their level of understanding. These monthly tests are being now conducted on a weekly basis (every Saturday) and the topics covered in the entire week are a part of the Saturday weekly test.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar was prepared and adhered for conducting examination. The academic calendar is prepared at the beginning of every academic year. The college follows the Examination schedule of the affiliating University for conducting the examinations. The college strictly adheres to the examination schedule prepared by the examination committee and approved by the College management for conduct of internal examinations. The schedule is included in the college handbook and published in the institutions website, notice board and made known to the students through social networking sites too. The information is also shared in the morning assemblies and on Departmental Notice Boards by the Heads of the Departments. (www.salesiancollege.in / www.salesiancollege.net).

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution
(to provide the weblink)

Web Link – https://www.salesiancollege.in/Department_of_Arts.html
https://www.salesiancollege.in/Department_Of_Commerce.html
https://www.salesiancollege.in/Department_Of_Science.html
https://www.salesiancollege.in/Professional.html

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage %
BA Gen	B. A. GENERAL	55	48	87.27
ENGH	ENGLISH HONOURS	119	116	97.47
EDCH	EDUCATION HONOURS	53	50	94.33
GEOH	GEOGRAPHY HONOURS	11	11	100
PLSH	POLITICAL SCIENCE HONOURS	87	79	90.80
PSYH	PSYCHOLOGY HONOURS	18	16	89
MCJH	MASS COMMUNIC-ATION & JOURNALISM HONOURS	15	14	93.33
SOCH	SOCIOLOGY HONOURS	55	46	83.6
HISH	HISTORY HONOURS	35	35	100
PHIH	PHILOSOPHY HONOURS	-	-	-
B.COM GEN	B. COM GENERAL	56	34	60.71
ACNH	ACCOUNTANCY HONOURS	57	39	68.42
MNAH	MANAGEMENT HONOURS	29	22	75.86
FINH	FINANCE HONOURS	21	18	85.71
CMSH	COMPUTER SCIENCE HONOURS	-	-	-
MTMH	MATHEMATICS HONOURS	5	2	40
BBA	BACHELOR IN BUSINESS ADMINISTRATION	20	19	95%
BCA	BACHELOR IN COMPUTER APPLICATION	12	11	91.66
MAENG	M.A. ENGLISH	6	6	100%

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

In the survey conducted on student satisfaction the students have mentioned that they are satisfied with the well maintained infrastructure, regular repairs of class rooms and wash rooms, additional space created for multipurpose hall and the science block. They are happy that Physics Honours due to be introduced along with the creation of Physics lab. The other Science Departments too are scheduled along with new infrastructure.

The Students are happy that the new block for arts and humanities is in progress. They are well satisfied with the mentoring and monitoring system existing in the college and that they are greatly helped by regular class tests and assignment during the year.

By and large they feel that they become more confident after having spent three years in Salesian College which teaches them to have a better value based life. They are also happy that the Vice Principal, the Heads of the Departments and the mentors has regular meetings with them.

Web Link - https://www.salesiancollege.in/insper.html

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant Sanctioned	Amount received during the Academic year
Major projects	1 year	United Board	7,76,039 INR	776039 INR
Minor Projects	1 year	IFCU	1000 USD	74405 INR
Interdisciplinary Projects	-	-	-	-
Industry sponsored Projects	-	-	-	-
Projects sponsored by the University/ College	1 year	College	10,000 INR	10,000 INR
Students Research Projects *(other than compulsory by the College)*	1 year	College	5,08,500 INR	5,08,500 INR
International Projects	ANFEP	American centre, Hong Kong	700000	700000 INR
Any other(Specify)				
Total				**20,68,944**

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights **(IPR)** and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
Trends In Science & Technology (TIST)	Computer Science & Applications, Mathematics, Physics	27th -28th February 2018
Cyber Security Workshop, in partnership with Rosefinch Consultancy Pvt. Services, Siliguri	Computer Science & Applications	29th April 2017, 27th October 2017
Authorized Training Centre of EC Council, USA for training "Certified Ethical Hacker" course.	Computer Science & Applications	Since November 2016 Computer Science & Applications
Tata memorial Inter College Seminar on "Managing Business: Opportunities and Challenges"	Management	31st March 2017 & 28th March 2018

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
RESIDE	Samar Thapa	Brooks University	29.12.2017	Research in Collaboration
One Billion Rising	Salesian College	Mary Word Social Centre	14.2.2017	Fight against Violence on Women

Upgradation of IGNOU Special Study Centre to Regular Study Centre at Siliguri Campus	Salesian College	IGNOU	27.8.2018	Distant Education

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by
Knowledge Centre	SC VISION	College

Name of the Start-up	Nature of Start-up	Date of commencement
SCS Designs	Web Designs	02/05/2018

3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International
Special Study leave opportunities	Research Study leave opportunities	Partial Travel Grants

3.3.2 Ph. Ds awarded during the year *(applicable for PG College, Research Centre)*

Name of the Department	No. of Ph. Ds Awarded
NA	-

3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National	Management	3	
	Geography	1	
	Commerce	2	
	ENVS	2	
	English	2	**-**
International	Mass Communication	2	
	Physics	4	
	Political Science	1	
	Commerce	1	
	Geography	2	
	ENVS	3	-

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication
Commerce	1
Physics	7
Mass Communication	1
Management	1
Political Science	1

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations

A study on Demonetisation and its impact on unorganized retail sector on Indian Economy	Rupam Mazumder	International Journal of Creative Research Thoughts	2018		2320-2882	
Effectiveness on financial performance of firms-merger and acquisition	Rupam Mazumder	International Journal of Creative Research Thoughts	2018		2320-2882	
Financial Inclusion and its impact on rural sector of Siliguri, North Bengal	Rupam Mazumder	International Journal of Creative Research Thoughts	2018		2320-2882	
Some congruences for partition functions related to mock theta functions $\omega(q)$ and $\upsilon(q)$	Utpal Pore and S.N. Fathima	New Zealand Journal of Mathematics, 47 (2017), 161-1682018	2017		ISSN 1179-4984	
Some congruences modulo 2, 8 and 12 for Andrews' singular over partitions	Utpal Pore and S.N. Fathima	ISSN: 1123-2536	2018		ISSN: 1123-2536	
Forensic Accounting Concept: Measuring the Effectiveness and Popularity on the Basis of Major Scam Events in India	Debarati Deb	International Journal of Creative Research Thoughts	2018		ISSN: 2320-2882; Impact Factor: 5.97)	
High spin states in 63Cu	Siddarth Rai	European Physical Journal A (Elsevier)	2018		1434-6001	
Parity doublet structure in doubly-odd 216Fr	Siddarth Rai (Pragati et al.)	Physical Review C (American Physical Society)	2018		2469-9985	
Rotational band on a three-quasi neutron isomer in 127Xe	Siddarth Rai (Chakraborty et al.)	Physical Review C (American	2018		2469-9985	

		Physical Society)				
Revised level structure in 127Xe	Siddarth Rai (Chakraborty et al.)	Europhysics Letters (IOP Science)	2018		0295-5075	
Two neutron alignment in 127Xe	Siddarth Rai (Chakraborty et al.)	Brazilian Journal of Physics (Springer)	2017		0103-9733	
Livelihood Dynamics in a Mountain Ecosystem: A case of Lachung Valley, Sikkim Himalaya	Bipul Chhetri	Indian Journal of Regional Sciences	2017		0046-9017	
Linking Climatic Variabilty , Peoples' perception and Livelihood in Lachuing Valley, North Sikkim	Bipul Chhetri	International Journal of Innovative Research in Sociology and Humanities	2018		2456-4931	
Livelihod Dilemma among the Tea worker of Duars (West Bengal)	Bipul Chhetri	International Journal of Research in Social Sciences	2018		2249-2496	
Tourism and its influences on Traditional livelihood in Lachung Valley, Sikkim Himalaya	Bipul Chhetri	Deccan Geographical Society	2017		0011-7269	
Understanding Social Media: Functionality and Differentiating Social Media and Social Networking Sites	Ugyal T Lama Yolmo	International Journal for Research in Engineering Application & Management	2018		2454-9150	
Sexual Objectification of Women in Indian TV Ads of Men's deodorants from 2000 to 2018	Rochelle Ann Lepcha	International Journal of Innovative Studies in Sociology and Humanities	2018		2456-4931	

Title	Author	Journal	Year		ISSN	
Tropicality and Wildness: Experiential travel wrtiting and making up of land and people in nineteenth century Assam	Bikash Sarma	Asian Ethnicity (Routledge)	2018		1469-2953(online), 1463-1369(print)	
Export Profitability, Competition and Technology	Moushakhi Ray	International Review of Economics and Finance	2017		1059-0506	
Heating Energy Estimation before Construction and Thermal Comfort Post Occupancy in the new building of Salesian College, Sonada Campus Darjeeling	Samar Thapa	Journal of Thermal Engineering and Applications	2017		2349-8994	
Adaptive Thermal Comfort in Residential Buildings of North East India: An Effect of Difference in Elevation	Samar Thapa	Building Simulation	2018		Springer	
Thermal Comfort in Naturally Ventilated Buildings in Cold and Cloudy Climate of Darjeeling, India- An Adaptive Approach	Samar Thapa	Energy and Buildings	2018		Elsevier	
Adaptive Thermal In different buildings of Darjeeling Hills in Eastern India- An effect of Difference in Elevation	Samar Thapa	Energy and Buildings	2018		Elsevier	
Darjeeling Himalayan Railways- The steam locomotive and their problems	Samar Thapa	International Journal of Advanced Research and Publications	2017		2456-9992	
Impact of Christianity on the Tamang and Lepcha Tribal Cosmologies	Terence Mukhia	The Journal of North East India Studies, 3(1), pp. 110-127	2017		2322-0988	

Pain, Writing and the Problems of Thinking Time: A study using Emma and Mrs. Dalloway	Bedika Rai and Swagata Singha Ray	Salesian Journal of Humanities and Social Sciences Vol VIII, No. 2	2017		0976-1861	
India and the Unthinkable: Backwaters collective on Metaphysics and Politics (Book Review)	George Thadathil	Salesian Journal of Humanities and Social Sciences Vol VIII, No. 2	2017		0976-1861	

3.3.6 h-index of the Institutional Publications during the year (based on Scopus/ Web of science):

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
Kristo	George Thadathil	N.A.	2018	N.A.	N.A.	Salesian College Publications
The Triumph of Failure: John Henry Newman	Merlyn George	N.A.	2018	N.A.	N.A.	Salesian College Publications

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	3	16		32
Presented papers	3	17		1
Resource Persons	1	4		

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers **co-ordinated** such activities	Number of students participated in such activities
Solid Waste Management.	NSS & United Board	3	100
Swachhata Pakhwada	NSS with Ministry of Youth Affairs & Sports	2	100
1 Billion Rising	Siliguri campus with Alumni Association	3	33

Blood Donation Camp	NSS & Hari Maya Trust	03	68
Medical Camp	NSS & Hari Maya Trust & Dept. Of Commerce	05	61
Environmental Awareness	NSS & TIEEDI	02	17
Outreach Programme	NSS & Kripa Saran	01	07

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
Community Service (Community Radio)	**Citation of Appreciation**	**Ministry of Defence, Government of India**	

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers **coordinated** such activities	Number of students participated in such activities
Swachh Bharat Aviyan	NSS	*Swachhta Pakhawada*	2	100
Awareness Programme	TIEEDI	Andolan (Environmental Awareness)	25	475

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
-	-	-	-
Inter-Cultural Research on Religious Pluralism	Fr. (Prof.) George Thadathil	Institutional & United Board Hongkong	3 Years

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration **(From-To)**	Participant
Introduction of Chinese Studies in India	International Faculty Training	Christ University Bangalore	5 January-15 January 2018	2
Community Radio	Collaboration with Radio Nepal and Don Bosco Institutions	Don Bosco Institutions (7) & Radio Nepal	7 January-14 January 2018	3

Project Work	Student Internship	Makaibari Tea Estate	7/2/2018-5/3/2018	1
Community Radio	Collaboration with Don Bosco Institutions of Assam and Meghalaya	Don Bosco Institutions (Assam and Meghalaya)	25/5/18-1/6/2018	2
National Seminar	Conflict in South Asia: Its Consequences and Implications	Don Bosco College, Golaghat	16/03/2018-17/03/2018	5
India Study Tour	Asia Network Faculty Enrichment Programme (ANFEP)	Hong Kong- America Centre	20/06/2018-29/06/2018	22
Project	Student Internship	West Bengal Livestock Development Corporation Limited, Kolkata	16/02/2018-16/03/2018	1
Workshop	FORTE	United Board	29/11/2017-2/02/2018	23
Workshop	PTCF	United Board	28/11/2017	4
Workshop	CBCS	United Board	27/11/2017	35

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
-	-	-	-
IUS Education Group	November 2017	Development of a Common Culture	600
DST Government of India	2017	Survey Partner for Conducting Electrical Energy in 420 households and post occupancy evaluation in 42 houses	11

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year:

Budget allocated for infrastructure augmentation:	Budget utilized for infrastructure development:
98172677	13905577

4.1.2 Details of augmentation in infrastructure Facilities during the year:

Facilities	Existing	Newly added
Campus area	21 Acres (SCS) 25 Acres (SCSC)	-
Class rooms	117	2
Laboratories	14	1

Seminar Halls	15	-
Classrooms with LCD facilities	15	3
Classrooms with Wi-Fi / LAN	17	9
Seminar halls with ICT facilities	9	-
Video Centre	2	-
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	31	6
Value of the equi ment pur hased during the year (Rs. in Lakhs)	Rs. 4325479.00	Rs. 1241374.00
Others (**Radio Equipment etc**)	Rs. 1474531.00	-

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System-ILMS}

Name of the ILMS software	Nature of automation (fully or partially)	Version:	Year of Automation:
(E-BLIS) Electronic Bosco Library Information System	**Fully Automated**	**2.0**	**2009 (Siliguri). 2004 (Sonada). Update new version 2016.**

4.2.1 Library Services:

	Existing:		Newly added:		Total:	
	No.	**Value:**	**No.**	**Value:**	**No.**	**Value:**
Text Books	8639	1468533	1136	593643	9775	206217￼
Reference Books	50	1488631	104	241000	154	172963￼
e-Books	50	NA	5	NA	55	NA
Journals	22	355057	19	34359	41	389416
e-Journals	11	NA	1	NA	11	NA
Digital Database	2	430000	-		2	43000
CD & Video	335	Donation	23	Donation	358	-
Library automation	1		1		2	-
Weeding (Hard & Soft)	-					
Others (specify): Magazine/Holding Back Volumes.	29 Magazines 11 newspapers 15 encyclopaedia 25 Journals	84538	1		80	84538

4.3 IT Infrastructure:

4.3.1 Technology Up-gradation (Overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	O Li
Existing	122	13	33	16	6	20	77	2 Mbps	
Added	45	3	1	14	7	7	40	20 Mbps	
Total	167	16	34	30	13	27	117		

4.3.2 Bandwidth available of internet connection in the Institution

20 MBPS

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording fac

1) SALESIAN TELEVISION	https://www.facebook.com/scstv2018/?modal=admin_todo_tour
2) RADIO SALESIAN	https://www.facebook.com/radiosalesian/
3) MASS COMMUNICATION LAB	
4) REPROGRAPHICS OFFICE	

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Gra SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Le Management System (LMS) etc

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - con
Yadika Prasad	Admission, Attendance, Unitization Report	Web based – PHP, MySQL	Session 2017-2018, 2018
Dhirodatta Subba	Student Admission, Attendance, Academic performance Report	Visual Basic.NET, SQL Server 2008R2	Session 2012-2013, 2013
Pramod Rasaily	College Magazines, Newsletters, Journals, Books, Advertisement materials Certificates etc.	CorelDraw 19	Since 2015

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary co during the year

Assigned Budget on **Academic facilities:**	Expenditure incurred on maintenance of **Academic facilities:**	Assigned budget on **Physical facilities:**	Expenditure incurred on mai of **Physical facilities:**
Rs. 2462171.00	**Rs. 2009644.00**	**Rs. 5,28,55,271.00**	**Rs. 22898860.00**

4.4.2 Procedures and Policies for maintaining and utilizing physical, academic and support facilities - laboratory, li sports complex, computers, classrooms etc. *(maximum 500 words)*   (information to be available in institutional Websi provide link) :

*PHYSICAL FACILITIES***:**

- There are adequate facilities available for accentuating teaching and learning: classrooms, computer labs, Geog labs, Physics labs, Mass Communication labs, laboratories for research, ICT enabled classrooms.

- The college also harbours the only radio station in the entire North Bengal Region, reaching out to the populatio innovative and diversified programmes. The radio station is acting as a crucial link in bridging cultural and soci diversity around the globe for the Nepali population.

- There is a state of arts sports facility with the latest sports equipments available.

- A provision for lifts in the campus is to be implemented soon to provide an easy access around the campus for t students with special requirements.

- There are infirmary rooms available separately for both male & female students needing medical attention,

- The college owns the only play ground which is open to both the students and the local population.

LIBRARY AS A LEARNING RESOURCE:

- The college library has facilities which include computers that are regularly updated with the catalogue of all the available volumes of respective departmental books; journals; reference books; CDs; DVDs and articles that are available to all the students and the faculty of the college.
- The college library is kept updated with books, journals, articles of latest edition.
- The library has a digital base computer aided Management system of Library Operations. The software used for purpose is called as " Electronic Bosco Library Information System" **(EBLIS)** with Version 2.0
- The library is also equipped with a large number of e-books & journal facilities available to the students and the faculty of the college.
- The library is well stocked with electronic heaters that regulate the temperature for that maintenance of the book

IT- INFRASTRUCTURE:

- The College has adequate Computer System designated with various configuration, Printers, LAN Cables, Rout Switches, Bread-Board, Projectors, Sound-Systems, etc. available in the Campus.
- The Systems has been upgraded with New Hardware and Software along with Compliers and Integrated Develo Environment.
- The Total Computer is operated with Full Licensed Windows XP & Ubuntu running in the computers of the Co
- The entire campus is facilitated with BSNL Leased Line Broadband providing Internet Facilities in the Campus makes the Students and the Faculty members work and do their respective research activities with ease.
- FDP on Smart Class presentations to Faculty and On The Job Training to Non-Teaching Staff are provided.

MAINTENANCE OF CAMPUS FACILITIES:

- Every year a provision from the Annual Budget is set aside for Repairs & Renewals of the Campus and is disper on a regular basis. This ensures the proper and adequate no of equipments that are necessary for the Students.
- The provision for purchase and up gradation of computers & software is updated periodically.
- There is a proper and a systematic recording of funds that are allocated for printing & Stationary.
- The college maintains sufficient funds for events, seminars, guest lectures, etc. The college has a spacious audit hall well equipped with a state of the art lighting system and sound system.

CRITERION V - STUDENT SUPPORT AND PROGRESSION
5.1 Student Support

5.1.1 Scholarships and Financial Support			
	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	Student Concession	31	4,17,370
	Scholarship	4	12,000
	Minority Post Matrics Scholarship	51	2,80,800
	Fr.Joseph Verzotto Memorial Endowment Fund	19	142290
Financial support from other sources			
a) National	Don Bosco Development Society Calcutta	33	70000
b) International	Department of Science and Newton Bhabha Fund U.K. (Residential Energy Demand Reduction in India)	01	10.5 lakhs

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Guest Lecture	21.1.17	70	Mr. Ovishek Choudhary
Soft Skill & Career Counselling	29.05.17	95	Young Indians (CII)
Career counselling	22.08.17	110	Buddy Quest
Career Fair	13.03.18	700	Various corporate houses
Emotional Wellbeing (Connecting youth on Wheels	15.09.17	300	Mr. Shrawan Kumar Yadav
Career Counselling	25.08.17	90	IBS Kolkata
Education and Life in Canada	01.08.17	110	Global Reach, Siliguri
Studies in Media, design, creative arts and applied social sciences	28.07.17	100	Ramoji Krian Universe
Marketing in Action	29.07.17	75	Young Indians (CII)
Soft Skill Development	2018	109	Salesian College Sonada
Career Counselling	June 2017, June 2018	56	Salesian college Sonada
Yoga and Meditation	2018	27	Faculty of BBA and BCA,(SCS) Faculty & Sports Department (SCSC)

Remedial Classes(Honours & BBA)	2017-2018	151	Salesian College Sonada & Siliguri
Life Orientation Programme (LOP)	5th – 8th March 2018	93	Dr. Kanta Kochhar
Language Lab	31.6.2017, 25.7.2018	120	Orell Language Lab Systems, Cochin
Personal counselling		38	Faculty, Salesian College

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
17-18	Competitive exam preparation -	27	640	04	02
2017	Guidance for competitive exam	55	55	07	05

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
Nil	Nil	Nil

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
Teach for India	55	7	Indigo Airlines	3	1
Delta Tech	15	2			
Indigo Airlines	22	2			

Pluz Resort Silvassa (Don Bosco Technical Education Sonada)	28	28			

5.2.2 Student progression to higher education in percentage during the year **2017-18**

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
17-18	48	B.Com B.Com / BCA / BBA	Commerce B.COM/BCA/BBA	University of North Bengal , IGNOU, Sikkim University, WBUT	M.Com M.com/MCA/MBA
17-18	29	B.A B.A(Gen),Pol Science Hons	Humanities Education/English, Geography	NBU, Sikkim Manipal , Sikkim Central, IGNOU, JNU, Don Bosco University Visva Bharati-Bolpur,Sikkim University	M.A MA-Edu,MA-English, Ph.D-English
17 – 18	2	B.Sc		AMITY, Cochin University	
17 – 18	1	BCA		R.V. College of Engineering	

5.2.3Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	6	91028457, 90007560, 90007360, 1852678, 423946, 90007364
SET	-	-
SLET	-	-
GATE	-	-
GMAT	-	-
CAT	-	-
GRE	-	-
TOFEL	-	-
Civil Services	01	-
State Government Services	-	-
Any Other	-	-

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year		
Activity	Level	Participants
Inter Departmental Volley ball Tournament	Institutional	96
Friendly Football Match	Institutional	32
Anmol Athletic Meet	Institutional	200
Taverna Trophy Basketball Tournament	Institutional	120
International Yoga day	Institutional	20
Interdepartmental Cricket Tournament	Institutional	120
Football Tournament	University level	16
Cricket Tournament	University level	16
Volley Ball Tournament	University level	12
Badminton Tournament - 2018	North Bengal University	16
Kabaddi	University of North Bengal	24
Badminton Tournament	Institutional	07
Football Tournaments	University of North Bengal	16
Table Tennis		10
Table Tennis	Institutional	07
Badminton	Institutional	06
Football Tournament - 2018	North Bengal University	16

5.3 Student Participation and Activities:

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2017	Award for Photography	National		YES	3991	Nihal Sarkar
2017					0234	Mikayel Bhujel

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council is an integral part of the college, in terms of academics as well as administration. The college has an active Student Council and represents the students on academic and administrative bodies and committees of the Institution. The Student Council is a democratic body of students responsible for the holistic development of the students and works in consonance with the respective departments, clubs and groups of the college with faculty support. The Council is active in organising all cultural activities, sports as well as co-curricular activities. They organise inter and intra college activities like Innovision, Annual Sports, Ethnic day, Christmas celebrations, Exsurge and Taverna Trophy.

The Student Council reports and functions under the general supervision of the Principal or his nominee, in close collaboration and under direct guidance of Campus Coordinators. They identify, assess, evaluate and suggest the student perspectives in the development of Arts and Culture, Sports and games and other Co-curricular activities. They identify and suggest methods of improving student life, conduct and discipline. They encourage and initiate inter departmental projects. The Student Council consists of the Class Representatives (CR), club and group leaders. The president, vice president, secretary, joint secretary, treasurer and joint treasurer are the core members of the student council and are elected from among the CRs, club and group leaders. The CRs assist the Campus coordinators, Vice Principal and the HoDs in matters relating to collection and returning of daily attendance registers, written exercises, conveying of notices and helping in general to maintain the tone and discipline of the college. They support and promote the different clubs and groups and encourage participation among students to

promote a vibrant campus life. They also provide timely feedback on events from students as to enable greater participation in college events.

5.3 Alumni Engagement

5.3.1 The College has a registered Alumni Association formed to establish a relationship between the alumni and the management to help the institution in its ongoing developmental efforts.

The association helps in raising funds for various activities and projects of the College. They arrange for and serve as resource persons for Industry- Institution Interface sessions. They also help in the placement of students in the organizations where they are currently employed.

Representatives of the Alumni Association are also members of the IQAC through which they offer valuable feedback to the institution about the relevance of the curriculum and the need for infrastructural development.

They carry out various social awareness programmes and outreach programmes like the Annual Blood Donation camp, Gift of Smile (for the street children), Orange the world (for women empowerment) and many more.

They are also invited to deliver Guest Lectures and Judge student competitions as well as Chair student seminars.

Hundreds of alumni members of Salesian College Sonada have been serving world-wide, and occupy eminent posts and positions both in Government and private sectors.

5.3.2 No. of enrolled Alumni: **503**

5.3.3 Alumni contribution during the year (in Rupees) **Rs. 96950.00**

5.3.4 Meetings/activities organized by Alumni Association **: 4**

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

a) The administration and management, especially the decision and policy making procedure of the college have been decentralized through participative management. Apart from the Founder Body and Governing Body members and the Principal, there are Vice-Principals who look after the daily running of the college in collaboration with the Bursar, Campus Ministers and Campus Co-ordinators. They are in turn supported by the heads of the departments.

b) The college encourages decentralization and participative management through the involvement of Value Education Teachers, Lay Teachers, Students, Parents, Alumni, Local Educators, Intellectuals and Neighbours. The student representatives such as Departmental Representatives (DRs) and Course Representatives (CRs), and members of the Student Council are given leadership roles wherever they can fit in are given leadership roles in the organization of Departmental Activities, Club Activities and College events such as Innovision, Exsurge, Inscape, Ethnic Day, Sports day etc. Co-operation of parents/guardians, alumni and neighbours is sought. Regular meetings of parent, alumni and neighbours are held for this purpose during which some local educators or intellectuals are invited.

The two prominent practices of the year can be considered as, first, the involvement of faculty and students in the planning, execution and evaluation of all major college events. Second, the Involvement of faculty and students in the conceptualization preparation of Brochures and organization of departmental seminars. In these decentralized process of management there is a role of finance department through the internal audit. The role of the academic council through the Vice Principal in sanctioning the event. The evaluations and observations are brought to the Faculty meetings and College Coordination Council so as to enable improvements of the practice for the future.

6.1.2 Does the institution have a Management Information System (MIS)?

Yes, the institution has a Management Information System. During the Year 12-13, 13-14 it was developed in House. 14-15, 15-16 & 16-17 the college used e-paathsala system. Again, in 17-18 web based version it was developed partially and some more modules are still being developed in house in the current session. The admission process for all part I is done online. The library system is integrated between the two campuses. The websites act as an archiver for all events and news accomplished and announced during the year. The parents are intimated through SMS service as and when need arises. The Departmental Heads personally calls through the college landline/mobile phones when the need arises to appraise the parents about their wards.

Formal letters are always sent to the parents for Parents-Teachers-Students Meetings and Educative Pastoral Community Council Meetings.

Wide publicity is given the admission process carried out by means of print and electronic media, the rule and regulations are provided to the prospective students through college prospectus and website. The admission process is systematically administered and is transparent. The college also organizes Student-Parent-Teacher meet to get feedback on college functioning and other aspects.

The development work of the college is supervised by the Management, such work includes extension of building, providing additional facilities, introduction of new courses, inclusion of new faculty, employing visiting lecturers, etc. Funds are allocated / grants are applied for as per UGC schemes for the building/development projects of the college. Income/expenditures are closely monitored by the Bursar and Accountant and overseen by the Principal. Judicious expenditure of funds involving proper procedure for purchases by the Purchase Committee with regular audit (Internal and external) of the budget indicates transparency in financial affairs. These activities are being made to known to faculty members during staff meeting and Parents Teachers Meeting.

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

- ❖ **Curriculum Development:** The various departments of the college are instrumental in revising the syllabus of the affiliating university from time to time. Members of the faculty of our college represent the Board of Studies of the University ad they are instrumental in revising the curriculum and provide feedback in this regard. The Psychology and Education departments have framed the Master's syllabus and have sent the same for approval from the Board of Studies. Sports Board of University have been intimated through formal letters to introduce Basketball and Hand Ball as Inter-Collegiate competitions

- ❖ **Teaching and Learning :** Teaching-Learning as a thrust area have been focused for this academic session field Trips, Project works, Internships, etc. are frequently organised to make the learning more participatory for our students. Department days are organised for each department in which students and faculty work as a team. Systematic monitoring, planning and regular evaluation of students are given special attentions. Workshops, participative learning and seminars are organised.

- ❖ **Examination and Evaluation :** Continuous evaluation and weightage to formative evaluation were implemented in the academic year 2015-2016 as per CBCS system was introduced in the academic year 2018

- ❖ **Research and Development:** Members of the faculty and students are actively engaged in action researches and major academic researches. Research Scholars' Workshops are being held at least once a year in order to facilitate research. Faculty who are not yet PhD are in the process of finalizing their research areas and guides. One of the faculties received Ph.D. degree during the Annual Convocation at Assam Don Bosco University 2017. A major project of a part-time faculty Samar Thapa has attracted a partnership in the Residential Energy Demand Reduction in India (RESIDE) Project of MNIT, Jaipur and IIIT Hyderabad which is approved by UK Oxford Brookes and Dept of Science and Technology (DST)

- ❖ **Library, ICT and Physical Infrastructure / Instrumentation:** Books, magazines and journals have been procured as the number of students increased in each of the departments. Two A.V. Halls and two Conference Halls with LCD projector, Public Address System and Air Conditioners were extended in the aforesaid academic years. Seven classrooms have been equipped for ICT in Siliguri and four in Sonada. A digital lab has been set up in Sonada for

communicative English. Learning Commons has come into effect from May 2018 in Sonada. A well furnished recording lab has been completed at Salesian College Sonada.

❖ **Human Resource Management:** College has implemented Personnel Policy as HR policy of the college to facilitate the smooth management of the Human Resources. Governing body has suggested the revision of the Personnel Policy and a Committee has been set up.

❖ **Industry Interaction / Collaboration :** The Management, Computer Application and Commerce Departments are actively maintaining interaction and collaboration with industry and service sector. Industry visits are organised for the students and people from corporate industries are invited to give lectures and interact with students. The B.Voc. courses in Tourism Services and Retail Management have been sanctioned under UGCNSQF.

❖ **Admission of Students:** Salesian College follows the University norms for admission. Admission is announced through website, local newspapers, local television, community radio, posters and college notice board. The admission form and prospectus are made available in the website and hard copies of form with guidelines in the college office.

6.2.2 : Implementation of e-governance in areas of operations:

❖ Planning and Development: E-Pathsala (2014-2017), House built in programme (2013-14 & 2017-18)

❖ Administration : EBLIS & BOSCO TALLY (2013-2018)

❖ Finance and Accounts – ERP

❖ Account Made Easy (ACME) (2013-2018)

❖ Student Admission and Support - In-house Software

❖ College Website www.salesiancollege.net/ & E-Pathsala (2013-2018)

❖ Examination - MOODLE (2013-2018) & College Website www.salesiancollege.net/www.salesiancollege.in

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Fr. (Prof.) George Thadathil	Annual Conference of Asia Network on 'Mindfulness and Connectivity' in Philadelphia (6-9 April 2018)	ASIA Network	30,000/-
2017	Noby George	Leadership Programme	United Board, Hong Kong	- 30,000/-
2018	Jagjivan Tirkey	The Heart of Educating India	Sacred Heart College, Tirupattur	12,000/-
2018	Jagjivan Tirkey	Technology Assisted Teaching and Learning for Whole Person Education	United Board, Hong Kong	30,000/-

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year 2017-18	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2017	Translation Workshop	--	31st May – 2nd June	32	--

2017	Faculty Orientation and Strategic Planning Programmes	--	18th – 20th August	33	--
2017	Principals' Training and Consultation Forum	--	28th October	4	--
2017	Faculty Orientation in Research & Training Excellence	--	20th November - 22nd December	27	--
Faculty Development Programme		-	12.8.17	99	-
Faculty Development Programme		-	19.8.17	54	-
Faculty Development Programme		-	2-3.9.17	99	-
Faculty Development Programme		-	31.1.18	99	-

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
Capacity Building Programme on Research Methodology	**2**	25.3.18-9.4.18
Faculty Orientation and Teaching Excellency	**5**	20.11.17-2.12.17
Faculty Orientation and Strategic Planning Programme	33	18th – 20th August, 2017
Principal's Training and Consultation Forum (PTCF)	13	28 October, 2017
Faculty Orientation in Research and Teaching Excellence	27	20th November – 2nd December, 2017

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
17	Fulltime	2	Fulltime
14	19	05	07

6.3.5 Welfare schemes for

Teaching	- Loans granted from staff endowment fund
Non teaching	- Loans granted from institutional resources
Students	Fee Concession for needy students and Scholarship Scholarships

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)

For any event requiring funds budget is prepared which is checked and signed by Vice Principal and internal auditor then the fund is disbursed. Once the bills are submitted it is checked by the internal auditor and then finally goes to the Bursar. External audit is performed twice in a year by the Provincial Economer.

Internal auditing is done every six months in the months of December and June. The detail of income and expenditure is presented to the Provincial Economer, Provincial House, Tengra, Kolkata. External auditing is done twice in a year   with the help of Swapan Mukherjee, Charter Accountant, 12, Chatterjee Lane, Serampore, Hooghly, Kolkata.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
Philanthropies	81,97,372.00	Infrastructure

6.4.2 Total corpus fund generated   INR 35,00,000/-

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	- YES	Dr. Glen Shive, Director, American Centre, Chung Chi College, Chinese University, Hong Kong-	- YES	Dr. George Thadathil, Principal, Salesian College
Administrative	- YES	Swapana Mukherjee, Chartered Accountant, 12, Chatterjee Lane, Serampore, Hooghly	- YES	- Fr. Jagjivan Tirkey, Bursar, Salesian College

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

-
Parent-Teachers meeting held annually at the start of the academic session.
Parents of new students are invited to attend the Freshers' Welcome and College Concert.
Parents submit anti-ragging affidavits.

6.5.3 Development programmes for support staff (at least three)

Annual meeting of all Support Staff
Instructions and updating meetings
President of the Governing body meets and appraises the Support staff.

6.5.4 Post Accreditation initiative(s) (mention at least three)
- Four teachers from SCS have been released for research (Fatima Lepcha, Sumina Chettri, Diwesh Pakhrin and Manisha Thami)
- Learning Commons and Orell language Lab has been set up.
- Some New Courses have been introduced (MA in English & Psychology, Mass Com Hons in 2016,

6.5.5
a. Submission of Data for AISHE portal   : YES

b. Participation in NIRF	: YES
c. ISO Certification	: NO
d. NBA or any other quality audit	: NO

6.5.6 Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to------)	Number of participants
2017	Towards NAAC Accreditation and Quality Assurance	27th – 29th March	9:00 a.m. – 4:00 p.m.	48
2018	United Board Peer Team Visit	8th -10th May (SCS) 11th -12th May (SCSC)	9.30 a.m. – 4:00 p.m.	87
2018	How to Prepare Power Point Presentation	15th May	11:00 a.m. – 4:00 p.m.	33
2018	Discussion on Action Plan Based on UB Peer Team Visit Report	18th May	4:00 p.m. – 6:00 p.m.	16
2018	IQAC Core Committee Meet	26th May	10.25 a.m. – 12:40 p.m.	14

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period **(from-to)**	Participants	
		Female	Male
Gender Equity in College Annual Programme Planning	12th July, 2017 (3:00 p.m. – 5:00 p.m.)	17	20

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:
Percentage of power requirement of the College met by the renewable energy sources

Salesian College is very conscious and committed to the environmental issues and is proactive in the protection, conservation and sustenance of natural resources in its campus and surroundings. The stakeholders of the college are very much conscious towards environmental issues through regular awareness programmes. Being eco-conscious, the impact of the institution on its environment was assessed through a 'green policy' initiated by IQAC cell of the college. The objectives of the policy are:

- ❖ Promotion of eco-friendly campus: Energy conservation: Energy conservation has been treated as a priority area both in terms of adopting concrete energy saving strategies on the campus and also in creating awareness among students and staff about its critical significance.

- ❖ To alleviate the requirement for heating during the winter months, the newly built campus in Sonada is incorporated with ½ inch plaster- 12 cm hollow blocks- ½ inch plaster in its envelope. The higher thermal insulation due to air cavity in these hollow blocks in contrast to solid bricks has led to a warmer indoor condition, thus alleviating the requirement for heating during the winter months leading to substantial energy savings.

- ❖ Students are sensitized to environmental issues during the Orientation program, by giving guidelines related to energy conservation and cleanliness of the campus.

- ❖ Environment Studies (EVS) is compulsory in first year of all UG programmes. Environment awareness is also a part of Human Values and Community Outreach (HVCO) courses.

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	YES	2
Provision for lift	YES	2
Ramp/ Rails	YES	2
Braille Software/facilities	-	
Rest Rooms	YES	2
Scribes for examination	-	-
Special skill development for differently abled students	-	-
Any other similar facility	-	-

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages	Number of initiatives taken to engage with and contribute	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff

	and disadvantages	to local community				
2018		1	19th – 26th February, 8	NGO, students team up to create environmental awareness	Environmental awareness through NGO	12
2017		1	17th December, 1	Darjeeling's Interfaith Harmony Meet	Peace and Harmony	16
2017		15	15th – 30th September, 15	Salesians NSSians Observed Swachhata Pakhwada	Cleanliness and awareness of other social issues	100
2017		1	20th – 22nd July, 2017	Continuing of Education For Disadvantaged Adolescents In South Asia	Continuing Education	50
2017		3	27th - 29th June,2017	Literary Translation Workshop	Initiative to translate acclaimed vernacular literary texts into English	32
2017		1	28th October,2017	8th Mile Visit	Cleaning the ailing river	16 and 1
2017		1	29th October,2018	Swachh SCS	Campus cleaning	104
2017		1	11th November,2017	Free medical, Eye Check-up and Free Medicine Distribution Camp	Free medical assistance to local people	159
2017		1	23rd November, 2017	Meeting with the PG/Rent owners and local guardians	Discussion of six regulations for well being of the students	35
2017		1	25th November,2017	Visit to Kripasaran Buddhist	Addressed the orphan children	25

				Mission (orphanage)		

The Salesian College designs its short term objectives based solely on its broader vision. Therefore the objectives for the upcoming year are all aimed at development of both its students and the faculty members and are as follows:

Firstly, the implementation of Choice Based Credit System (CBCS) is an example from the students' perspective. The students are learning how to gather ample knowledge within limited period of time. In the process, they are growing more efficient day by day. It is believed that they can easily achieve the highest level of efficiency during the three years' time span that they spend in the college.

Secondly, from the teachers' point of view, the various Faculty Development Programmes that are organised throughout the year have added value for the new faculty and also boosts up the morale of the experienced faculty. The college aims to continue with these forums throughout the year. Salesian College keeps on bringing newer activities every time it organises any FDPs with and for the faculty. The faculty members learn, grow and in turn help the students develop through these programmes. The developmental programmes make the teaching and learning process enjoyable and easy.

				Outreach Programme	river	

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
Hand book and Calendar	1.6.2017	

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration	Number of participants
Ethnic Day	6 hours	350
Interfaith Harmony meet	2 hours	13
Programme on Human rights	2 hours	25
Darjeeling Inter-faith Meet	2 hours	14
National colloquium on Future of Christian Higher Education	3 Hours	27

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Planting of trees
2. Segregation of Bio degradable and non -degradable wastes
3. Vermicompost unit in the campus
4. Specially built campus for absorbing heat during winter
5. Compulsory environmental studies for students
6. Planting of trees
7. Specially built campus for absorbing heat during winter
8. Compulsory environmental studies for students

7.2 Best Practices

8. **Future Plans of action for next academic year (500 words)**

Describe at least two institutional best practices **Upload details of two best practices successfully implemented by the** **institution as per NAAC format in your institution website, provide the link**

Best Practice 1

A full-fledged campus/community radio in the name of **Radio Salesian 90.8 FM-Voice of the Hills.** Salesian College is the first College under the University of North Bengal and entire north-east India to launch a full-fledged campus/ community radio in the name of **Radio Salesian 90.8 FM-Voice of the Hills**. It is the **only Nepali language station** in India broadcasting 12 hours daily showcasing 25 different features programs. The web version of the community radio is also available with **Listen2MyRadio** app. Most of the programmes are produced by the local Nepali-speaking villagers in the extensive tea gardens of Darjeeling. Radio Salesian thus invites contributions from students, community groups, self-help groups, children, young people, seniors, labour class, women's associations, entrepreneur groups and others. Hence, Radio Salesian 90.8 FM has provided a mechanism enabling individuals, groups and communities to tell their own stories, to share experiences and in a media-rich world, to become creators and contributors of media.

Web Link - http://www.salesiancollege.in/Community_Radio/Salesian_radio.html

Best Practice 2

International Federation of Catholic Universities (IFCU) had discussed at length the possibilities of interdisciplinary research cutting across national boundaries involving scholars in a joint intellectual effort. This would be directed at a reformation of values and wisdom in the contemporary world. Our College is associated with a project called "Empowering the disadvantaged adolescents through education" in South Asia as adolescents is the major problem in South Asia. The research programme is in collaboration with Salesian College (West Bengal, India), Stella Maris (Chennai, India), Christ University (Bangalore, India), Notre Dame University (Dhaka, Bangladesh), Aquinas University (Columbo, Sri Lanka). From July 2017, the team leaders of all the institution have been reporting directly too IFCU headquarters following upon the instructions provided in the earlier meeting organised by Christ University, Bangalore while inaugurating project. The duration of the project is three years.

Web Link – https://www.salesiancollege.in/News%20Events/2017/IFCUtraining/html.html

Other Best practices: (i) Study Fare: A college level workshop 'Study Fare-2018 ' was initiated at Salesian College Sonada from 1st to 3rd March, 2018 with the following three objectives: First, to prepare the students psychologically for the forthcoming University Exam. Second, to serve as guide in order to assist the pupils by revising and clarifying subject matters taught in the ongoing academic session; and third, to impart values for a successful life. The workshop was also a collective endeavour of the faculty members to make up for the loss of class days of class due to political turmoil in Darjeeling.

Web Link - https://www.salesiancollege.in/News%20Events/2018/studyfare/html.html

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust
Provide the web link of the institution in not more than 500 words

Salesian College aims at bringing and continuing with **social relevance programmes** throughout the entire year. The activities related to all social issues are specifically governed by IQAC members. The social services that the college extends towards the local community have immensely augmented social values for the college. This is the reason why the local community in and around North Bengal, at present, recognizes the college in the field of social outreach.

The Salesian college community radio is another aspect in this field that is augmenting the social values. The messages and programmes that are broadcasted by the radio are cordially accepted by the local community. The radio has evolved as a platform for breaching the gap between societal values of the college and thinking prospect of the local community. Through the radio messages, the college has been inculcating religious and social values into the local community throughout the year.

Adoption of the 27 villages by Youth Centres has been running successfully throughout the year. The college has also added a number of value added services in the programme. The programme has continued its work towards changing the lives of vulnerable children and youth of the neighbouring villages surrounding both the campuses.

The social relevance phenomenon of Salesian college gets passed through three levels. The ground level of the process encounters transformation of its students into valued human beings. The aim of this transformation is to bring on certain social values into the students so that they not only benefit themselves but also drives them towards serving the society in the best possible way.

The scholarship endeavours of the college towards its students and faculty is another level of social relevance that boosts up the actual spirit with regard to its vision. The scholarship programmes are inclusive of registration, publication, concession of fees of financially weaker students, best student award, best attendance holder award and many more. However, the primary aim of all these scholarship moves is to keep alive its respect towards societal values.
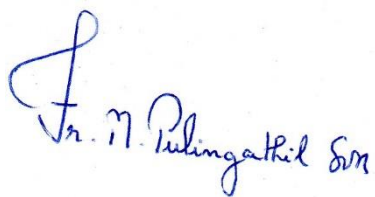
At the top level of social relevance curriculum, there lies the connectivity drives towards the community as a whole. The social work and services of the college is not confined within the boundary but it extends its noble hands towards everyone around the State. The social relevance of the college's values has kept on upgrading and continuing during the year 2017-18.

It is certain that the college will continue to build values and relevance revolving around the community. This objective of the college will help in developing its recognition in the wider community. Salesian college has been receiving the goodwill and blessings of all those who have been helped through its social services and engagements.

Web Link - https://www.salesiancollege.in/

Name Fr. Dr. Mathew Pulingathil   *Name Fr. Dr. George Thadathil*

Fr. M. Pulingathil Son

Signature of the Coordinator, IQAC   **_Signature of the Chairperson, IQAC_**

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Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

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For Communication with NAAC

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